

**Fredonia Township Board Regular Meeting
March 21, 2022 6:30 PM
Fredonia Township Hall
8803 17 Mile Rd, Marshall, MI 49068**

MINUTES

BOARD MEMBERS present: Doug Damon, Supervisor Cathy Combs, Clerk JC Skowron, Treasurer Ken Huestis, Trustee Terry Day, Trustee

STAFF present: Phil Damon, Fire Chief Jacob Washburn, Deputy Supervisor/FD Training Officer Dan Livingston Sr., Calhoun County Planning Commission George Crandall, Twp. Planning Committee

PLEDGE OF ALLIGENCE:

Guests:

Attorney Seth Koches discussed his services throughout Calhoun County and with MTA.

Rob Suchomel with Revize gave a presentation of their government website services, examples of other townships and is also the provider for the Calhoun County Government website. Board will discuss at April meeting how to proceed.

AGENDA – Additions/Deletions: New Business: Attorney

PUBLIC COMMENTS FOR ITEMS ON THE AGENDA: None

CORRESPONDENCE: Email for Seventh Day Adventist advising will be in Fredonia Township and wanted signature acknowledging same. Discussed and clerk will email advising correspondence received and part of minutes.

MINUTES FROM PREVIOUS MONTH:

Motion made by Ken and supported by Terry to approve the minutes of the February 21, 2022 board meeting and March 10, 2022 Special Board Meeting.

APPROVED AS READ

FINANCIAL REPORT-

Treasurer JC Skowron provided financial report for board review.

FILE FOR AUDIT

READING OF THE BILLS by Cathy Combs

Bill listing presented and reviewed by board 2/24-3/17/2022 totaling \$37,278.56. Motion made by Terry and supported by Ken to approve bills as presented.

APPROVED AS READ

REPORTS:

Fire Department: Fire department reported 3 fire and 9 medical calls for the month of February 2022. Training included: Prepared Squad 8 and Brush 8 for grass fire season, truck checks, SCBA training and pediatric emergencies. The SCBA grant has been finished and was awarded to Five Alarm. No further information on the radio grant that the Marshall City Fire Department hosted. The department is continuing to prepare for our annual golf outing at the Marshall Country Club on June 18, 2022. Fire Chief Damon, Asst. Chief Huestis, Captain Washburn and Captain Russell attended the Eckford/Fredonia Neighborhood watch to demonstrate the use of the CPR/AED device.

Ambulance: Ken reported they are still waiting on results of the grant that was submitted to a solar panel company to provide assistance with hiring employees.

Road: George reported the next road meeting will be May 10, 2022.

Cemetery: Doug reported there was 1 Burial at Houston Cemetery.

Zoning/Ordinance: ZBA meeting on splitting a property to be held April 4, 2022 at 6:30 PM.

Fredonia Planning Commission: Meeting scheduled for April 14, 2022 to review maps for current zoning.

OLD BUSINESS:

***Code Enforcement Officer:** The code enforcement officer position has been offered and accepted by Terry Travis effective April 1, 2022.

***Lawn Mowing Bids:** Proposal received from our existing lawn care company (White Collar) in the amount of \$210 per cut which is up \$30 from 2021. Committee recommends Dan Cole – Lutheran and Houston and Phil Damon for the township/fire department(s). Dan and Phil will provide proposals with a slight increase. Motion made by JC and supported by Cathy to accept proposal received for lawn mowing 2022. Motion carried unanimously.

***Road Project(s) 2022:** George discussed the estimates provided by the C.C. Road Department:

1. 15.5 Mile will be chip sealed from J. Drive S. to B. Drive South (omitting the primary road portion between F. Drive South and G. Drive South). This work will only be done once skip paving has been completed, \$34,575.05.
2. 15.5 Mile will be skip paved (approx. 1200') from J. Drive South to B. Drive South (omitting the primary road portion between F. Drive South and G. Drive South). The road must be chip sealed this year if this work is done.
3. Chip Seal the existing road with a single layer of emulsion and slag.
4. Overlay 15.5 Mile Road with 3 inches of HMA in two lifts. Work also includes gravel shouldering, signs & pavement markings, 50/50 match, total project is \$368,359.68.

Based on estimates and the amount of tax mileage, the board discussed approving 1-3 and postponing #4 and revisiting in 2023. Motion made by Ken and supported by Cathy to approve estimates provided by C.C. Road Department 1-3 above and postponing #4 until 2023. Motion carried unanimously.

***Security:** Still working on estimates for security with doors and window will be obtained. Table until additional estimates are provided.

***FDIC:** JC provided an update and still working with the financial institutions. Will table until April meeting.

NEW BUSINESS:

***Flag:** Doug reported a new resident to our township donated a flag by new sign and wanted to thank this neighbor who wishes to be anonymous. Board members also wanted to thank this person for their donation.

***Mausoleum:** An interest to construct a mausoleum in Lyon Lake cemetery has been presented to the township. Doug will obtain new information, review regulations, propose language for our cemetery rules, and determine location. He will report back at the next board meeting.

***Equipment Sales – Fire Department:** Phil approached board and recommends selling SCBA equipment no longer being used by department. He will put in the document that equipment is “as is”, not holding department and township responsible. Equipment is valued approximately \$15,000. Terry made motion and Ken supported to provide permission to fire department to begin process of selling unused SCBA equipment “as is” not holding township and/or fire department responsible. Motion carried unanimously.

***Budget Adjustments:** Clerk explained need for additional funds in the assessor salary as with new assessing company and town hall mowing/snow plowing. The recommendation is to move \$3500 from township professional contracting 101-265-802-00 to assessor payroll 101-209-702-00. In addition, the recommendation is to move \$3000 from the cemetery mowing/snow plowing 101-276-956-00 to the town hall mowing/snow plowing 101-265-956-00. Ken moved and JC supported to approve the above budget adjustment. Motion carried unanimously.

***Reconciliation:** JC advised reconciliation will be up to date by next board meeting.

***BOR Update:** Doug advised that the BOR organization meeting was held on March 8, 2022. Board members moved and supported to elect Andrea Boughton as chairperson and Doug Damon as Secretary. Board of Review reconvened on March 16 and March 18, 2022. Discussion held on communication and resolution of information obtained concerning maps provided to the BOR by MTA during training and with Assessor Kathryn Wright. Information obtained by BOR and Assessor was correct in the way that MTA will update their training as this is no longer a requirement by the state for the municipality assessor. Doug will set up a meeting with a board member and Assessor to discuss plan on moving forward.

***Attorney:** Board discussed services provided by Attorney Seth Koches from Bauckham, Sparks, Thall, Seeber & Kaufman, PC due to our existing attorney retiring effective April 1, 2022. With the experience Attorney Koches has to offer, discussion with other townships and MTA, board recommends hiring this firm for the township.

Public Comment: None

Board Comment: None

Supervisor Doug Damon adjourned the meeting at 8:42 PM

Minutes prepared by Cathy Combs

Cathy Combs, Township Clerk _____

Date: 3/24/22

Doug Damon, Township Supervisor _____

Date: