**Fredonia Township Board Regular Meeting**

**November 20, 2023 6:30 PM**

**Fredonia Township Hall**

**8803 17 Mile Rd, Marshall, MI 49068**

MINUTES

**CALL TO ORDER: 6:30 PM**

**BOARD MEMBERS** present: [x] Doug Damon, Supervisor [x] Cathy Combs, Clerk [x] JC Skowron, Treasurer [x]  Kyler Speaker, Trustee [x] Terry Day, Trustee

**STAFF** present: [x] Phil Damon, Fire Chief [x]  Jacob Washburn, Deputy Supervisor/FD Training Officer [ ] Dan Livingston Sr., Calhoun County Planning Commission [x]  George Crandall, Twp. Planning Committee

[x]  Terry Travis, Code Enforcement Officer

**PLEDGE OF ALLIGENCE:**

**Diane Thompson discussed roads and county transit.**

**AGENDA** – Additions/Deletions: Blink camera subscription

**PUBLIC COMMENTS FOR ITEMS ON THE AGENDA:** None

**CORRESPONDENCE:** None

**MINUTES FROM PREVIOUS MONTH:** October 16, 2023

Terry made a motion and JC supported to approve the minutes as printed. Motion carried unanimously.

 **APPROVED AS READ**

**FINANCIAL REPORT:**

JC provided Revenue and Expenditure report with % of budget used as of YTD. JC advised by moving the CDs to Southern Michigan, we are seeing an increase in revenue. Tax bills will be mailed soon. JC advised that Huntington did reimburse the township for the check that was improperly cashed in Arizona.

  **FILE FOR AUDIT**

**READING OF THE BILLS** by **Cathy Combs**

An invoice register report was presented and reviewed by board. JC made a motion and Terry supported to approve the reading of the bills. Motion carried unanimously.

 **APPROVED AS READ**

**REPORTS:**

**Fire Department:** Phil advised there were 8 fire and 7 medical calls for the month of October, 2023. SCBA training and pump training – pediatric and adult special considerations. The department is continuing to work on “box alarm cards” for mutual aid agreements, - we appreciate all those who came out and volunteered to help out with the annual “Trunk n Treat” at the Lyon Lake Church. Gabe Katz has resigned from the department due to moving out of the township and congratulations to Dan Cole on his promotion to Captain.

**Ambulance:**  Newly refurbished ambulances have been completed and will be lettered and stocked next week.

**Cemetery:**  Brad Parker continues to search records and receipts for cemetery. He is also digitizing all of it and in the end we will also have hard copies. Doug has met with Gina at Kempf Family Funeral Home to work with us to enhance our records and genealogy. We continue to have above average number of burials in our cemeteries and continue to sell a few lots each month. Doug did speak with auditor about amending the cemetery budget due to updating records.

**Roads:** This year’s project has been completed. Next meeting will be held on February 11, 2024. 2024 projects will be discussed tonight.

**Zoning/Ordinance/Planning Commission:** Working on rezoning from Ag to highway, county is reviewing at this time. Next Planning meeting is December 13, 2023.

**Code Enforcement:**  T. Travis states he has received an email for a property on 15 Mile and is following up with building inspector. .

**OLD BUSINESS:**

**\*ARPA Spreadsheet**: Discussion held on switching to cloud vs. server and BS&A proposal. Server is less expensive. Once the board decides which way to go then Kyler would negotiate from $18,100 to under $10,000 for cloud. New Module Project Management and Implementation Planning, $4,000; New Module Implementation and Training $1,000 per day – Upgrade Modules/New Modules/Data Conversion/Upgrade/New Module Project Management and training, $43,805. Cloud annual Service Fees, $10,705; Hosting Fee: $1,100; JC moved and Cathy supported to table until December. Vote: 2 Ayes and 2 Nays. Discussion held on Outlook email and Microsoft products $11.75 per month/per user. Kyler advised that we would have Share point and Dropbox as well. Kyler made a motion to migrate to Microsoft and Cathy supported. Motion carried unanimously. Dell computers will be shipped to township as approved in October.

**\*Cemetery Rules:** Doug and Jacob are working on cemetery rules.

**\*Fire Sub Station Roof:** Roof to be installed on 11/21/23.

**\*Short Term Rentals:** Table until December

**\*Fence Repair – Township Hall Perimeter:**  Still need repair estimate

**NEW BUSINESS:**

**\*Cemetery Budget**: Table until December

**\*Audit**: Audit is almost complete

**\*Adobe Editor:** Table until December

**\*Road Project 2024:** Discussed the chip & seal Division Drive to A. Drive South then West on A. Drive South to 14 Mile Road to 13 ½ Mile Road to 12 Mile Road. 2nd choice is to chip & seal 15 ½ Mile Road from B. Drive South going North to Division Drive. Doug made a motion and Cathy supported to approve the Road Committee’s recommendation to chip and seal 1st choice then the 2nd choice. Motion carried unanimously.

**\*Blink Subscription:** Amazon subscription plan is $100 per year. Cathy made a motion and Kyler supported to subscribe to Blink for a year at $100 for unlimited cameras. Motion carried unanimously.

**PUBLIC COMMENT** (for any new issues):

 \*Thank you Kyler for providing information with software

 \*Question asked on if activity at gravel pit

 \*Recommend building component of BS&A

 \*Revising solar zoning based on 50 megawatts with State level and copy states will come thru township and 2 Tier Solar ordinance proposals

 \*Banks use cloud, training will be needed

**BOARD COMMENT (TIME LIMIT-3 MINUTES PER ISSUE PER PERSON**)

 \*Planning Commission meetings – good information and discussions and would like to see minutes included in board packets.

 \*Doug to have complete knee replacement on 12/7

**Supervisor Doug Damon adjourned the meeting at 7:53 PM**

Minutes prepared by Cathy Combs

**Cathy Combs, Township Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: 11/30/23**

**Doug Damon, Township Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:**